

## **Catalog of the Bachelor of Business Administration Educational Program**

### **Program Review**

Bachelor of Business Administration Educational Program is accordance with the mission of Free Academy of Tbilisi and provides training of highly qualified, socially responsible personnel in the local and international labor market in accordance with modern values and modern requirements. The program is designed to meet the needs and requirements of the labor market.

### **Goal of the Program**

The goal of the program is to offer the successful career-oriented generation an Innovative Bachelor of Business Administration Degree Program, so that graduates can develop relevant skills to find a job and meet the demands of the local and international labor markets. The goal of the program is to train highly qualified specialists with a Bachelor of Business Administration degree who will be able to engage in business processes.

### **Prerequisite for admission to the program**

A person with full general education has the right to study for a Bachelor of Business Administration degree program with or without passing the Unified National Examinations, with internal / external mobility in accordance with the legislation of Georgia. For those who have studied for the last 2 years and have received a certificate of full general education in the occupied territory it is required for them to have an education recognition document. Georgian language and literature and foreign language are compulsory subjects, while mathematics or history can be taken as electives.

### **The Structure of the Program**

240 credits of the Bachelor of Business Administration Degree Program are distributed as follows:

**Compulsory study component - 180 credits, including:**

- Compulsory training courses in the specialty - 120 credits;
- English Language Component (I-IV) - 20 credits;
- General compulsory training courses - 10 credits;
- Practice component - 10 credits;
- Bachelor Thesis - 20 credits.

**Elective Learning Component - 60 credits, including:**

Elective specialty training courses - compulsory 30 credits;

Elective training courses - compulsory 10 credits;

Free training courses - mandatory 20 credits.

**Sectors of Employment**

Graduates of the Bachelor of Business Administration Degree Program can be employed in public and private institutions:

- In state institutions;
- In central, local and municipal government bodies;
- In local and international financial companies;
- In international and non-governmental organizations;
- In the private sector;
- In insurance companies;
- In the banking sector;
- In microfinance organizations;
- Financial, tax, Accounting, auditing, brokerage as well as various functional areas of business.

**Documentation for registration**

- Copy of ID card;
- Photograph (3X4) -2 pieces and electronic version on CD;

- General education certificate;
- Military registration certificate.

**Contact information:**

**Phone:** (+995 32) 236 91 60

**Email:** [info@freeacademy.edu.ge](mailto:info@freeacademy.edu.ge)

