



Regulation of the Senate



Article 1. General Provisions

1.1. The Senate of the "NEU National Educational University" (hereinafter referred to as the "University") is the highest collegial body of the higher educational institution.

1.2. The Senate of the University carries out its activities in accordance with the Constitution of Georgia, the "Higher Education Law" of Georgia, Georgian legislation, and these provisions.

Article 2. Composition of the Senate

2.1. The composition of the Senate is determined by seven members: the founder, the rector, two academic staff members (one of whom is affiliated) nominated by the school council, one invited staff member, and two students nominated by the student self-government.

2.2. The term of office of a Senate member is determined for 6 (six) years.

2.3. In the case of early termination of a Senate member's term, a new member is appointed for the remaining term of the Senate's powers.

Article 3. Election of the Senate

3.1. The mandate of the Senate is determined for 6 (six) years.

3.2. The first meeting of the Senate is opened by the rector of the University, who presents the founder of the University, the candidates nominated by the school council, and the candidates nominated by the student self-government.

3.3. At the first meeting of the Senate, the chairperson and the secretary of the Senate session are elected.

3.4. The Senate makes decisions by the majority of votes of the attending members.

Article 4. Powers of the Senate

4.1. Approves the mission of the University, regulations, ethics and disciplinary responsibility code, and internal rules.

4.2. Approves the University's seven-year strategic development plan and the three-year action plan, as well as business continuity management mechanisms and action plans.

4.3. Approves the University's structure, makes decisions about the creation, reorganization, and liquidation of the University's structural units, and the creation, reorganization, and liquidation of the main educational unit – the faculty (school).

- 4.4. Approves educational programs and related syllabi based on proposals from the school/schools council.
- 4.5. Based on the proposals from the relevant structural units, approves the regulations of the main educational and structural units.
- 4.6. Approves the University's business procedures, academic process regulations, personnel management policy, personnel management procedures, internationalization policy, and information technology management policy.
- 4.7. Approves the University budget presented by the financial department.
- 4.8. Defines the terms and conditions for academic staff positions.
- 4.9. Approves internal quality assurance mechanisms and mechanisms for evaluating the systems.
- 4.10. Approves strategic planning methodology, major strategies for attracting international students and academic staff, mechanisms for developing electronic services and management systems, and the University's official website administration procedures.
- 4.11. Reviews the University's annual reports.
- 4.12. Approves the methodology for determining student body and academic/invited staff numbers.
- 4.13. Approves the methodology for planning, developing, and enhancing educational programs.
- 4.14. Approves the methodology for developing individual study plans.
- 4.15. Has the right, based on the school's proposal, to award the honorary title of doctor to a scientist or public figure who is a citizen of Georgia or a foreign country for exceptional merits.
- 4.16. Exercises other powers as defined by this regulation and the University's statute.

Article 5. Termination of the Senate Member's Powers

- 5.1. The termination of a professor's and student's membership in the Senate is based on the termination of their respective academic and/or employment relationship with the University.
- 5.2. In case of early termination of a Senate member's term, a new member is elected for the remaining term of the Senate's mandate.
- 5.3. The grounds for early termination of the Senate chairperson's mandate include:
 - a. A personal statement;
 - b. The entry into force of a conviction by a court;

c. Death;

d. Recognition by the court as legally incapable or with limited legal capacity.

Article 6. Procedure for Holding Senate Meetings

6.1. Senate meetings are held at least twice a year.

6.2. The chairperson of the Senate is elected at the first meeting of the Senate.

6.3. Senate meetings are called by the chairperson on their own initiative or by the initiative of 1/3 of the full membership of the Senate.

6.4. The Senate makes decisions by the majority of votes of the full membership.

6.5. The chairperson organizes and presides over the Senate meetings. In their absence, the Senate elects a meeting chairperson by a majority of the members present.

6.6. The chairperson of the Senate calls the meeting according to the established procedure, ensuring that members are informed about the meeting date and agenda, and prepares the meeting minutes.

6.7. A meeting is authorized to make decisions if the majority of Senate members are present. Issues are resolved by open voting, and a decision is considered adopted if it receives the majority of votes from the full membership of the Senate.

6.8. The opinions and views expressed by Senate members are reflected in the meeting minutes, which the chairperson and the secretary of the meeting sign.

Article 7. Final Provisions

7.1. This regulation is approved by the Senate of the University.

7.2. This regulation takes effect upon signing.

7.3. The adoption, annulment, or amendment of the regulation is carried out by the Senate.

7.4. This regulation becomes invalid upon the approval of a new regulation.